



StaneK AV is committed to providing you a comprehensive electronic system to meet your needs. We use only top quality products in our installations. Each product has been chosen based on a proven track record of performance. Audio, video, security and surveillance systems that we install have the ability to be connected together with our Total Control automation system. This allows for future system integration. This also provides the convenience of controlling all your electronics with easy to use touch screens, remote controls and mobile devices. Let us discuss your needs and start designing a

Security Protection by

STANEK)))

Video Surveillance in use

(803) 727-5498

StaneKAV.com

AUDIO/VIDEO

AUTOMATION

HOME THEATER

NETWORKING

LIGHTING CONTROL

AUTOMATED
SHADES

STANEK AV, LLC
PO Box 3867 IRMO, SC 29063
(803) 728-6886
www.staneKAV.com

STANEK)))

IP PHONE SYSTEM
USER GUIDE



StaneK AV is committed to providing innovative & simplified technology solutions for your home or business.

PO Box 3867 IRMO, SC 29063 | (803) 728-6886
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PLACE CALL ON HOLD:

Press the **||** button to place call on hold. Caller will hear hold music. To return to call press **||** button again. Calls placed on hold can only be answered from the same extension. See call park for additional options.

WEATHER APP:

To see the weather on your screen press the left button located directly below the screen.

MISSED CALLS:

Press the "Missed Calls" button located below the screen to view all missed calls to your extension.

REDIAL:

Press the green phone icon to redial the last number called. This could be outside line call or intercom call.

PHONEBOOK:

Press the phone book icon below the messages icon to view contacts stored in your phone.

MONITOR EXTENSION:

Listen: **Dial *55(ext)#** | Listen: **Dial *54(ext)#**
Barge: **Dial *56(ext)#**

**These Functions may not be enabled. You must request them.*

24 HOUR SUPPORT: (803)727-5498

PLACING A CALL:

To place a call with your IP phone system simply pick up the handset and dial the number you want to call. You may press the **#** button to place the call immediately after dialing or wait approximately 2 seconds for the call to be placed. Hang up the handset when call is over.

SPEAKER PHONE:

To place a hands free call press the red speaker button at the bottom of phone and dial the number you want to call. You may press the **#** button to place the call immediately after dialing or wait approximately 2 seconds for the call to be placed. Press red speaker button to hang up.

INTERCOM CALL:

Intercom call is used to call another extension in your phone system. To call an extension, enter the 3 digit extension number and press the **#** button. The extension you are calling will hear a short beep and you will be automatically connected to that extension. The person at that extension does not need to press any buttons to answer your call. Hang up to end the intercom call.

PAGE ALL:

Your system may be configured by your installer for a page all feature. This is used to page all or pre-selected phones in your system. Press the "Page All" button to initiate a hands free call to all pre-selected extensions. All parties will have hands free two way communication. Hang up to end page.

CALL PARK:

The call park feature is used to place a call on hold and then to be answered from any extension. When on a call, press the call park button. The caller will be placed on hold and a message will be played to you announcing in which parking lot the call was placed. Hang up the phone. The parking lot LED will change from green to red showing you where the call is parked. From any extension press the red parking lot to be connected with the caller. You can also dial the parking lot number from any extension to be connected to the caller.

VOICEMAIL:

To access your voicemail messages press the envelope button on the right side of the phone. You will be greeted with a voice prompt system to receive your messages. If there is a new message waiting for you, the red light on the top right corner of the phone will flash. It is possible to configure the system to email your messages so you can receive them while away from your phone.